

CSC Project Status As of Dec 8, 2004

Description	Responsibility	Scope/Status	Target/Estimated Date
FY 2005 Initiatives			
1. <u>Trial Enhancement Project</u>	John Sansing/ Karen McBride	<p>Staff conducted the Trial Enhancement kick-off meeting with the Bureaus on December 2, 2004. Bureaus were asked to assess impact and provide analysis to the CSC by December 6, 2004. See Attachment 1.a. Part 3 for the handouts provided at the meeting..</p> <p>The scope of the Trial Project is as follows:</p> <ul style="list-style-type: none"> - Changes to Trial Table to accommodate fund code enhancements, reporting data elements, interface transaction information, document attributes (table only), future use segments (database only) and “Unhook” project from fund and program; - Centralized Posting Logic; and - Research Posting Technique: analysis of Write-to-Trial, and assessment of Oracle 9i features and database changes. <p>FY 2005 Initiative Priority</p> <p>1. TRIAL TABLE & POSTING ROUTINE ENHANCEMENTS:</p> <p style="padding-left: 40px;">Priorities: NIST = 2; CENSUS = 1</p> <p>10. MULTIPLE FUNDING SOURCES ON A SINGLE PROJECT:</p> <p style="padding-left: 40px;">Priorities: CENSUS = 5</p>	<p>Estimated Dates</p> <p>Draft Functional Requirements Document 1-07-05</p> <p>Draft Detail Design Document 2/23/05</p> <p>Roll-out to the Bureaus 7/01/05</p>
2. <u>Budget Enhancements</u>	Karen McBride	<p>Staff conducted Bureau Kick-Off Meeting on November 10th. Census, EDA, NIST, and NOAA representatives attended the meeting. Staff conducted the last Enhancements Meeting prior to the release of the Draft Functional Requirements Document (FRD) on Wednesday, December 1, 2004. NIST, Census and NOAA representatives attended. The meeting attendees discussed prototype revisions for revised Budgetary Resources (FM060) and Allotment (FM063) screens, and lookup capability. The Functional Requirements Document (FRD) draft is to be submitted to the Bureaus on December 9, 2004. The FRD Walk-Through meeting with the Bureaus is planned for December 14, 2004.</p> <p>The following enhancements are being planned for Phase I (FY05):</p> <ol style="list-style-type: none"> 1. Record Category B apportionments by quarter using the same technique as are used with Category A. This permits the allotment and budget screens to reference a single apportionment pool rather than separate pools for each quarter. 2. Add pennies to amount fields in the Budget screens. Posting process must post to the penny in the Trial Table. 3. The methods used to calculate the total resources shown on the Budgetary Resources screen 	<p>Draft Functional Requirements Document (FRD) 12/09/04</p> <p>Estimated date for delivery to the bureaus is June 1 – July 1, 2005</p>

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		<p>have a very complex calculation process. This enhancement is to change this process so that it simply adds the amounts entered on the screen that are related to resources and gives a total. This total will be used to control the apportionment process. The screen will include a pop-up display that shows the resources amounts by both the SF-133 Report on Budget Execution and SF-132 Request for Apportionment categories.</p> <p>FY 2005 Initiative Priority</p> <p>5. BUDGET EXECUTION MODULE ENHANCEMENTS:</p> <p>Priorities: NOAA = 3; CENSUS = 2</p>	
3. <u>RAU Project</u>	Jeff Martin	<p>Proposed task includes a list of RAU issues developed by NIST. This list of items is provided below, following the table. A determination has not been made concerning the scope of this effort.</p> <p>FY 2005 Initiative Priority</p> <p>4. REIMBURSABLE MODULE ENHANCEMENTS:</p> <p>Priorities: NIST = 1</p> <p style="text-align: center;"><u>Initiatives Continuing from 2004</u></p>	<p>Estimated Dates: Draft Functional Requirement Document 12/31/04.</p>
4. <u>CSTARS-to-CFS Interface</u>	Jerry Rorstrom-Lee	<p>Accenture is currently programming the ORSI (Obligation & Requisition Standard Interface) interface which includes the CSTARS, TIBCO, and CFS components of the interface. Accenture will deliver the unit tested code to the CSC during the 12/20/04 - 12/30/04 time-frame. They will begin to conduct integration testing of the three interface components at that time.</p> <p>Accenture delivered the final Web Integration DLD document (which addresses bureau comments on the draft) to the CSC for review on November 8, 2004. This document covers the integration of the new CSTARS web requisition application with the existing CSTARS client-server procurement award application. The document contains two alternative design solutions for handling cross-servicing of requisitions between bureaus, (1) the original solution which is to handle the routing of cross-serviced requisitions via the TIBCO interface software, and (2) a new proposed solution which allows requisitioners to log into multiple bureau CSTARS databases.</p>	<p>Delivery to Bureaus 2/15/05</p>

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		<p>On November 29, 2004, the Government decided to retain the original solution. However, the interface will also be temporarily deployed with the new solution until several procurement data standardizations between bureaus can be implemented. Accenture will incorporate this into the final design. We will submit the revised final DLD document to the bureaus next week for acceptance.</p> <p>Accenture delivered the final CSTARS/ORSI Communication Plan (which addresses bureau comments on the draft) to the CSC for review on November 9, 2004. This document identifies various mechanisms for communicating information to various CSTARS Interface stakeholder groups. We provided the final document to the bureaus on November 15, 2004. On December 2, 2004, we posted the CSTARS/ORSI Interface Deployment Monthly Newsletter to the CSC web site at http://205.159.118.129/ORSI/CSTARS.htm.</p> <p>Staff began initial deployment planning kick-off meetings with the bureaus. Accenture will continue to work on the deployment plan with each individual bureau during the next couple weeks. Accenture will deliver the draft Deployment Plan to the CSC on December 17, 2004.</p>	
5. <u>CPCS Test Environment Implemented at the CSC</u>	Sue Masser	<p>This effort involves setting up a test CPCS database at the CSC so that CPCS programming and testing can be performed at the CSC to offset the reduction in Census resources. SSD is preparing to test the CPCS environment. NIST has agreed to provide assistance.</p>	TBD
6. <u>CRS</u>	Tom Lambird	<p>The Team reviewed CRS Installation Guide for Disaster Recovery testing.</p> <p>The Team continues to prototype data entry screens for performance reporting module and sent out the draft for user review. The programming is being completed by Census. The Office of Budget is defining the requirements. The CSC is coordinating and documenting the requirements.</p>	TBD
7. <u>SF224 Enhancement (NIST MOU)</u>	Joe Burkot	<p>The final detail-level design V1.4 has been submitted to bureaus. Final bureau approval is requested by December 10, 2004.</p>	Deliver to Bureaus 1/6/2005
8. <u>Standard Maintenance</u>	Amy Sommerville	<p>Staff sent an e-mail to the Bureaus publishing the maintenance agenda for December 15, 2004. This proposed release will include 10 CFS ARs and 15 CPCS ARs. A list of 10 ARs that could not be worked on, as the CFS code is locked due to the CCR and CSTARS efforts, was also communicated.</p>	Deliver to Bureaus 12/15/04

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9. <u>System Architecture – GUI Standards</u>		<p>The next GUI Standards JAD session #4 is scheduled for December 8, 2004, to discuss the bureau test results from end users and plan the next implementation phase. The CSC System Architect finalized the revised Programming Standards and Guidelines document for the new GUI standards.</p> <p>CSC is evaluating an approach of making the new GUI standard changes with Level 2 Maintenance AR's. The idea is to bring all of CFS into compliance with the standards recently developed for high volume transaction screens.</p> <p>Doing this will require additional programming time for level 2 AR's beginning with AR's for February 2005 maintenance release.</p> <p>Estimate implementing time:</p> <table><tr><td>Simple screen:</td><td>6 hours</td></tr><tr><td>Average screen:</td><td>12 hours</td></tr><tr><td>Complicated transaction screen:</td><td>20 hours</td></tr></table> <p>All of the bureaus (NOAA, NIST, EDA, and Census) agreed in the communication/scheduling meeting on 12/08/04 that they would prefer that the GUI standards are incorporated when the programmers are making the level 2 fixes. They commented that the administrative/testing savings would offset some of the additional programming time and agreed that this would be more efficient. A final decision on the approach is still pending.</p>	Simple screen:	6 hours	Average screen:	12 hours	Complicated transaction screen:	20 hours	<p>Proposal to incorporate with Standard Maintenance Delivery is being evaluated.</p>
Simple screen:	6 hours								
Average screen:	12 hours								
Complicated transaction screen:	20 hours								
10. <u>Prior Year Adjustments Phase II</u>		<p>The primary functionality of this next phase of the Prior Year enhancement is:</p> <p>(1) When final payments are accomplished (i.e., on PM005) we will turn Prior Year Adjustments to Undelivered Orders from "unpaid" status to "paid" status.</p> <p>(2) Conversely, when vendor payments are voided (i.e., on PM041 or PM042) we will turn Prior Year Adjustments to Undelivered Orders from "paid" status to "unpaid" status.</p> <p>(3) We will modify the "midstream" transactions (i.e., any screen that accrues expenditures, such as PM030, PM034, PM050, PM054, PM003, PM020, PM044 and associated packages) so that they do not interfere with the proper postings described above in (1) and (2).</p>	<p>FRD 4/20/02 Acceptance</p> <p>Testing 6/30/05</p> <p>Delivery to Bureaus 7/01/05</p>						
11. <u>AP Disbursement Report</u>	Karen McBride	<p>The CFS Accounts Payment (AP) module will be modified to support the generation of Disbursements Reports by Category that will be used for financial statement reporting and as an additional aid for the manual creation of erroneous payments reports. The Disbursements Reports by Category will be used to calculate the disbursements reported by the bureaus in CFS and generate a series of reports which may be used to validate the Report on Budget</p>	<p>To be determined.</p>						

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		Execution and Budgetary Resources disbursements balance. The reports will also categorize the disbursements into the following types: Grants, Salaries, Vendor Payments and Intra-Governmental Payment and Collection (IPAC) Payments. Additional reports will provide data by general ledger account; bureau, Treasury Appropriation Fund Symbol (TAFS) and fund code; and allow selection of data by fiscal month, quarter, cumulative-to-date and total. The reports will not provide detailed transaction data.	
		CSC Working Groups – Business Case Analysis	
12. <u>Web Migration Business Case</u>	Lillian Yeh	Web Planning/Enterprise Architecture working group kick off meeting was held on December 1, 2004. A follow-up meeting to discuss the consolidated questionnaire for collecting bureaus data will be held on December 3, 2004.	
		The project team conducted discussion meetings with the Financial Business Case task team on coordinating the efforts between the technical feasibility study and the functional business case study. Both teams are working together to prepare a consolidated questionnaire to collect data from bureaus. Continued discussion meetings with the Financial Business Case task team on coordinating the efforts between the technical feasibility study and the functional business case study.	
13. <u>Testing – Quality Assurance Working Group</u>	Sue Masser	This group is responsible for planning and organizing the acceptance testing of all software delivered by the OFM-CSC. The group will coordinate testing activities, testing schedules and testing resources. We are looking to use this as a venue for developing and sharing test scripts. This group will meet monthly, but may meet more frequently if needed.	Monthly Meetings
		The Kick-off meeting was held on Nov 17, 2004. Representatives from each Bureau attended the meeting. The major topics were: the testing process, the new regression testing tool (Mercury Quick Test), the maintenance release testing, testing for scheduled projects, and level 1 testing. The minutes are posted on the CBS Web page under <u>CAMS News</u> .	
14. <u>CFS Data Warehouse Working Group</u>	Tom Lambird	The Team continues to work on gathering information about bureaus additional features on top of CSC developed data warehouse. It was decided to “kick off” this initiative at the first Data Warehouse Database meeting held December 7, 2004. The group is going down two paths 1. To determine the future of CSC-DW and strategy for getting there and 2. To create ARs in the interim to gain efficiency in efforts currently being duplicated or are problematic. This team will work on warehouse architecture designs, operations, issues, query tools standards, and any other matter related to the financial warehouse operations within the CBS community.	Monthly Meetings

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15. <u>User Communications/Scheduling Working Group:</u>	Patricia Jackson	<p>Staff held the CBS Bureau Communications/Scheduling Kick-Off Meeting on November 9th. This will be a committee that will communicate and coordinate all software releases for OFM-CSC maintained code. All of the Bureaus were represented at the meeting. The major focus was to discuss the format of the meetings and to seek feedback from the Bureaus on ways to improve communication and the Activity Request (AR) process. The minutes are posted on the CBS Web page under <u>CAMS News</u>.</p> <p>The second meeting was held on December 8. The major topics included the status of projects and ARs, the potential impact of processing ARs after CCR is delivered and before it is placed in production as the change might need to be made in 2 versions of the code, promoting code to production and the concept of defining the contractual rework period, the December maintenance release, and the approach for incorporating the GUI standards while working on level 2 ARs.</p>	Monthly meetings and on-going communication
16. <u>Mass Changes Analysis Working Group</u>	John Sansing	<p>This working group will assess the need and requirements for making mass changes to the financial data in the CBS in order to respond to re-organizations and financial transaction re-alignment resulting from Continuing Resolutions. The deliverable will be both a strategy for making changes to the CFS. This strategy will then become the basis for one or more CBS Enhancement project.</p> <p>A kick-off meeting is being planned for December 17, 2004.</p>	Kick-off meeting Dec 17 th .
17. <u>Cost Allocation Task Force</u>		<p>This is a working group to look at the current DOC practices, issues, and needs for cost allocation. The group will make recommendations on changes to existing bureau policies and practices; and, will make recommendations on changes to the CFS.</p> <p>The CSC is in the process of defining a lead for this effort.</p>	

4. **REIMBURSABLE MODULE ENHANCEMENTS.**

Priorities: NIST = 1

Overview: This project will make changes to the reimbursable agreement module components to address usability issues discovered as the result of experience over the past year of live operations.

Scope: This project will make changes to the WIP and Billing automated processes as well as changes to several screens.

- Enhance WIP process (RADG-004)
 - ◇ Enhance WIP process to post results when no bills are issued. This will post revenue to customers in time to support financial reporting (affects ETB and forces year end manual adjustments).
 - ◇ Modify cost allocation rules so that direct sales orders on a WIP project can be excluded from the WIP processes. Can be set on an order by order basis.
 - ◇ CSC AR# 15745 – Refines WIP allocation process to manage pennies and small unallocated amounts. The end result will be that small amounts will not be left in an unprocessed state after the WIP runs are completed.
 - ◇ WIP Performance Issue: Process design to be reviewed, NIST is seeing performance slow toward the end of the fiscal year.
 - ◇ Process refunds directly from the AR module. This needs business rules. However, the process could be done by creating a credit memo or negative receivable in the AR module.
 - ◇ First in and First out Allocation method. This enhancement adds to processing rules for the allocation process that manage the allocations of cost to customers with advances in the order that the advances are received.
 - ◇ System needs to release costs on zero balance orders. Currently excess costs for an order will not return to the allocation process if the order balance is exactly zero.
 - ◇ Negative Direct Sales orders: add capacity to create a negative direct sales order to match manual credit billing actions.
- Enhance Order entry Screen (RAGD-003)
 - ◇ Set-up Funds Control over obligations that support Reimbursable agreements from the entry of Reimbursable Orders.
 - ◇ Resolve the issue when a user cannot get out of the screen if the GL period has been closed.

- Enhance Reimbursable Agreement Entry Screen (RADG-002)
- ◊ NIST: Period of Performance End Date – need to be able to modify an order to shorten the period of performance. This will need edits to keep the end date from being moved to periods that have already been billed.
- RADG-005:
 - ◊ Move costs between agreements – This will add a feature to allow a user to move allocated costs between agreements and orders within the same project.
 - ◊ New Object Class Designation on RADG-001: Add a new category for object class code to apply to the process of generating direct sales order bills.
 - ◊ Change the bill generation rules to block generation of bill to non-direct sales order when these orders have a negative balance.

ADDITIONAL OPTIONAL ELEMENTS FOR THIS PROJECT

- JFMIP (FME-11) Revise CFS to restrict the user from spending against an order from a non-federal customer without an advance collection. “Allow for available fund balances to be based on reimbursable customer orders accepted. In the case of reimbursable orders from the public, ensure that an advance must also be received before additional funding authority is recorded”.